

Bid Evaluation Report		
Provision of Courier Services		
1	Name of Procuring Agency	Sindh Bank Limited
2	Tender Reference No.	SNDB/COK/ADMIN/TD/1513/2026
3	Tender Description	Provision of Courier Services
4	Method of Procurement	Single Stage One Envelope Bidding Procedure
5	Tender Published & SPPRA S. No.	SPPRA E-PADS -S-26010697891 Express Tribune (English) , Jang (Urdu), Jeejal (Sindhi) (28/01/2026)
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical / Financial Bid Opening Date & Time	12/02/2026 at 1100 Hrs.
9	No. of bids qualified	01
10	Bid(s) Rejected / Disqualified	00

Details on the above as given below:

S. No	Name of Firm or Bidder	Qualified / Disqualified in Technical / Eligibility Inspection/ Mandatory	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.6,033/-)	Reasons for acceptance/ rejection	Remarks
1	2	3	4	5	6	7	
1.	M/s. TCS (Pvt) Ltd	Qualified	Rs.4,898.70 (The tariff structure based on per-shipment weight, under different service levels)	Only Bidder	Rs.1,134.30 Below the estimated cost	Only bidder as Most Advantageous Bid Accepted- Award of Contract	Rule 48 has been complied

Accordingly, going by the Technical/Financial Evaluation criteria laid down in the tender document, **M/s. TCS (Pvt) Ltd** is the most advantageous bid i.e. **Rs.4,898.70**, and their bid is also below the estimated cost, hence recommended for award of contract for providing courier services to countrywide branches and offices of Sindh Bank Ltd.

Members Signature- Procurement Committee

Dilshad Hussain Khan
Chief Financial Officer

Tabish Ali Shah
Head of Administration

Parvez Bhutto -Director Works & Services
(SMIU) Karachi

TENDER No: SNDB/ADMIN/TD/1513/2026

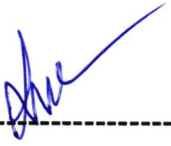
Dated: 12-02-2026

Provision of Courier Services
Certificate in Compliance of Rule 48 of SPPRA

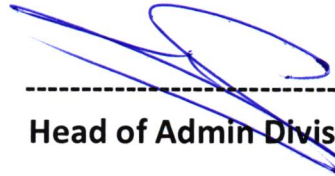
This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows:

S.No	Estimated Cost	Current Tender Price
01	Rs.6,033/-	Rs.4,898.70

Member Procurement Committee



Head of Finance Division



Head of Admin Division



Director Works &
Services (SMIU)

COMPARISON OF COST FOR PROVISION OF COURIER SERVICES (AMOUNT IN RS)

S.NO	Year	Tender Cost	Increase 10%	Estimated Tender Cost
1	2024	4,987	-	4,987
2	2025	4,987	498	5,485
3	2026	5,485	548	6,033

Handwritten signatures and initials in blue ink.

SIGNATURE PC MEMBERS-SINDH BANK LTD
CFO/Head of Finance _____
Head of Administration _____
Director Works & Services _____
SMIU _____


PROVISION OF COURIER SERVICES EVALUATION PERFORMA

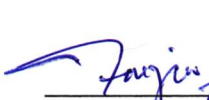
Serial No: 01

Bidder Name: TCS (Pvt) Ltd

S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence Attached as Annexure
1	Banks presently on Cliental List (For counting of each bank services to at least 30 branches are mandatory) for services covering last Five years	30	30	5 Banks and above	Award letters to be attached duly issued from each concerned Bank.	A
		15		3 Banks and above		
2	Number of Offices in cities including Capital Territory & Federal Administration Territories	20	20	200 and above	Company Profile with complete detail of offices along with their addresses & PTCL landline numbers	B
		10		100 and above		
3	Web/Computer based Track and Trace facility of the shipments with 24/7 Call Center services	10	10	Yes	Attach complete Detail	C
		0		No		
4	Years in Business	20	20	5 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	D
		10		3 Years and above		
5	Average Yearly Turn Over in Last 5 Years	20	20	On an average of 40 M and above per year	Attach Audit Report or Tax Return for last Five years	E
		10		At least average of 22 M and above per year		
Total Marks		100	100	Qualified / Disqualified		

*Acquiring of 70% marks is mandatory for qualification in evaluation criteria


 Athar Iqbal
 Administration Division


 Fouzia Shamim
 Operations Division


 Hasan Raza
 Finance Division

Members Procurement Committee

- 1 HEAD OF ADMINISTRATION
- 2 CHIEF FINANCIAL OFFICER
- 3 DIRECTOR WORKS & SERVICES



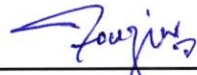


MANDATORY/DISQUALIFICATION PERFORMA

S.No	Bidder	Registered with GST/Income Tax/SRB	2 X Warning Letters Issued	Blacklisting by SPPRA & Sindh Bank Ltd	Alternate Bid is Offered	Qualified/ Disqualified
1	M/s. TCS (Pvt) Ltd	Yes	No	No	No	Qualified

Members Signature- Evaluation Team

Muhammad Athar Iqbal
Admin Division



Fouzia Shamin
Operation Division



Hasan Raza
Finance Division

Members Signature- Procurement Committee

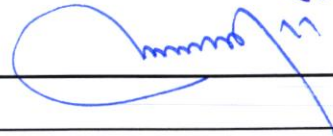
Dilshad Hussain Khan
Chief Financial Officer



Tabish Ali Shah
Head of Administration



Parvaiz Ali Bhutto
Director Works & Services - (SMIU) Karachi





ANNEXURE "E"

1.1 FINANCIAL BID FORM/PRICE SCHEDULE

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with
Financial Bid]
(Applicable for the year 2026-27)

SIGNATURE PC MEMBERS-SINDH BANK LTD
CFO/Head of Finance
Head of Administration
Director Works & Services
MIU

Name of Bidder **TCS PVT LTD**

SECTION "A"

BANK TO BANK

S. No.	Weight	*Rate (Bank to Bank)	
		Within City	City to City
1	Upto 0.5 kg	34.50	55.20
2	0.6 to 1.0 kg	55.20	138
3	Each additional kg	55.20	138
Sub Total		144.90	331.20
Total		476.10	

SECTION "B"

DETAINED SERVICE

S. No.	Detained Weight	Rate* (City to City)
1	Upto 3 kg	207
2	Each additional kg	69
Total		276

SECTION "C"

BANK TO GENERAL

S. No.	Weight	*Rate (Bank to General)	
		Within City	City to City
1	Upto 0.5 kg	34.50	55.20
2	0.6 to 1.0 kg	55.20	138
3	Each additional kg	55.20	138
Sub Total		144.90	331.20
Total		476.10	

SECTION "D"

CNIC, DEBIT & CREDIT CARD PIN

S. No.	Description	Weight	*Rate	
			Within City	City to City
1	CNIC / Debit Cards & Debit Cards Pin	Upto 0.5 kg	96	138
Sub Total			96	138
Total			234.60	

SECTION "E"

INTERNATIONAL DOCUMENTS

S. No.	Description	*Rate
1	For UAE upto 0.5 kg	600
2	Rest of the world 0.5 kg	1662.90
3	Each additional 0.5 kg	952.20
Total		3215.10





SIGNATURE PC MEMBERS-SINDH BANK LTD

CFO/Head of Finance

Head of Administration

SECTION "F"

*OVERLAND EXPRESS SERVICE		
MENTION ZONE NAME & RESPECTIVE RATES		
S. No.	Zone Name(s)	Per Kg Rates
1	A	41.20
2	B	48.30
3	C	55.20
4	D	75.90
5		
6		
7		
8		
Total		220.80

Enclose list of cities pertaining to respective zones (Attach as Annexure H)

SECTION "G"

Additional monitoring charges on collection of mail from Head office Sindh Bank Ltd and onward dispatch of the same through GPO service. Rs As Per Actual

*Grand Total (Sum of Total of Sections A+B+C+D+E+F+G)

Rs 4898.70

*This Grand Total will be considered as the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Most Advantageous Bid" is the lowest. (For further clarification refer Note 4. below).

Note

- The cost must include all applicable Taxes, Stamp duty (as applicable under Stamp Act 1989) Transportation, Labour Charges & any other charges up to destination on countrywide basis.
- Calculation of bid security. 5% of the *(Total Estimated Cost) = (5% of Rs. 21,649,230/- = Rs. 1,082,462/-) will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Bank Ltd. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- Most Advantageous Bid is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- In case it is revealed at any stage after supplied of the equipment that the asked specification of the tender has not been met, the amount of the total supplied of that specific equipment will be fined to the vendor with appropriate action as deemed necessary by the procurement committee
- All conditions in the contract agreement attached as Annexure G are part of this tender document.
- The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 days) on SPPRA website.
- Submission of invoices with Master summary of centralized invoice with all agreed format details will share to Head Office by bidder in soft and hard form for payment.
- Bidder will upload respective provincial sales tax on portals of provincial revenue authorities with in stipulated time.
- Tax Challan of Sales and Income Tax with Centralized Payment Receipt details will be provided by bank with centralized payment.
- No advance payment for the will be made. Bank will ensure the centralized payment within 30 working days after submission of nationwide centralized invoice.
- In case of lost shipment, the courier company shall provide FIR for the lost shipment/ consignment. The courier company shall submit the incidence report on their letter head and shall also indemnify the Bank and its employees from any risk and/ or responsibility arising in such a scenario. All legal complications/ claims surfaced due to loss of shipment shall be attended and settled by the courier company without any financial/ legal involvement of Sindh Bank Limited or any of its staff at any point in time.
- Signing of Integrity Pact is mandatory on Rs. 50 stamp paper affidavit.
- The bidder shall submit branch-wise billing data in both PDF format and Excel-based sheets, duly covering all relevant parameters. The data shall be provided in a consolidated manner, supported with complete branch-wise details, to the satisfaction of the Procuring Agency.
- The bidder shall submit a consolidated invoice, clearly reflecting province-wise applicable taxes, in accordance with the prevailing tax laws, rules, and statutory requirements of the Government of Sindh and the Government of Pakistan, as applicable.
- The bidder shall arrange and maintain comprehensive insurance coverage for the full value of the Bank's items/assets under the contract. Documentary evidence of valid insurance coverage shall be submitted to the Procuring Agency upon award of contract and as and when required during the contract period.
- Insurance rate be given as in Electronics/Electrical goods, Original CNIC, Passport & Educational Degree, Laptop, Mobiles, Furniture, Other low risk Non Fragile & Other High Risk Fragile.

We, hereby accept all the terms and conditions as given above.

(Signature of bidder with name, Designation and Company Seal)

Dated: 12/2/26



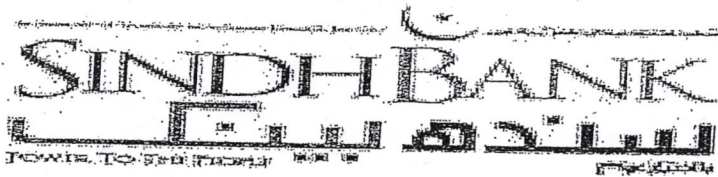
TCS (Private) Limited

101-104, Civil Aviation Club Road, Karachi - 75202, Pakistan.

Tel : + 92 (21) 111 123 456

Fax : + 92 (21) 99242837

Web : www.tcs.com.pk



ATTENDANCE SHEET
BID OPENING -

FOR SELECTION OF Provision of Courier Services

Date: 12-02-2026

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1	TCS (Pvt) Ltd	TCS	0302-2222999	near state capd old airport civil atm kci	

Signature –Procurement Committee Member

Chief Financial Officer

Head of Administration

Director Works & Service
Sindh Madressatul Islam University

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT

ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Provision of Courier Service

TYPE OF TENDER

SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

12-02-2020

OPENING TIME

1100 Hours

ATTENDANCE (MEMBER PC)

Chief Financial Officer

Head of Administration

Director Works & Service
Sindh Madressatul Islam University

ATTENDANCE (REPS. OF BIDDERS)

NAME	FIRM	BID OFFERED
<u>Mr. Mustafa</u>	<u>(PVT) LTD</u>	<u>Rs 4898.7</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOTAL BIDS ACCEPTED FOR EVALUATION

1

TOTAL BIDS REJECTED

REMARKS

SIGNATURE PC MEMBERS-SINDH BANK LTD	
CFO/Head of Finance	<u>[Signature]</u>
Head of Administration	<u>[Signature]</u>
Director Works & Services SMIU	<u>[Signature]</u>

